Employment Development Agency
Annual Report
2002/03

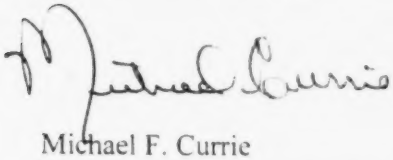
Message of the Minister

The Honourable Leonce Bernard
Lieutenant Governor
Province of Prince Edward Island

May It Please Your Honour:

I have the honor to submit herewith the Annual Report of the Employment Development Agency for the period April 1, 2002 to March 31, 2003.

Your Obedient Servant,



Michael F. Currie
Minister of Development and Technology

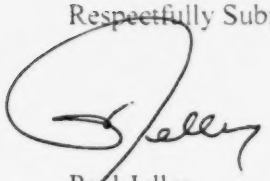
Message of the Chief Executive Officer

The Honourable Michael F. Currie
Minister of Development and Technology
Province of Prince Edward Island
Charlottetown, PEI

Sir:

I have the honor to submit the tenth Annual Report of the Prince Edward Island Employment Development Agency covering the fiscal year April 1, 2002 to March 31, 2003.

Respectfully Submitted,



Paul Jelley
Chief Executive Officer, Employment Development Agency

Introduction

The Employment Development Agency completed its tenth year of operation March 31, 2003. The Agency provides wage subsidies to community groups, non-profit organizations, municipalities, departments and agencies to stimulate new employment opportunities on Prince Edward Island. In fiscal year 2002/03 the agency authorized a total of 1,110 projects, employing 1,811 people for a total of 15,112 person weeks of employment. See appendix A for program statistics.

Operations

Management is responsible for the delivery of all agency projects with primary responsibilities being: budgeting, budget management, payroll, project management, placements, and payroll audits. As of March 31, 2003 the agency had a staff of six full-time and four part-time employees. The approved operating budget for the fiscal year was $3,288,900 with actual expenditures totalling $4,708,529. Detailed expenditures are shown in Appendix B.

Project Reports

Job Creation & Placement Division

- Professional Services/Training Program

The Agency sponsored a number of training programs for job creation clients in cooperation with the Government of Canada. The initiatives listed below assisted 155 clients to further their skills and enhance their ability to secure full-time employment.

- Call Centre Training in Montague, and Souris;
- West Prince Carpentry Training ;
- Adult Student Health Care Initiative;
- Job Search Club;

- Special Projects

The Special Projects program provides wage subsidies to non-profit organizations and public sector departments that offer short term employment opportunities to clients. There is also a private sector wage subsidy available for employers who offer a job placement for clients who have completed a training initiative in the Professional Services/Training Program division. The projects vary in scope as well as duration.

In 2002/03 the Special Projects program approved 593 projects through the non-profit/public sector and 26 projects through the private sector. The private sector placements were 50% wage subsidies to companies who provided an employment opportunity reflective of the clients training. Detailed statistics provided in Appendix A.

Jobs For Youth Division

- Private, Non-Profit, and Public Sector

The Jobs For Youth program enables Island students and youth to gain valuable work experience during the summer months. The average duration of a placement supported is eight weeks. In fiscal 2002/03 there were 148 individuals supported in the private sector, 277 individuals supported in the non-profit sector, and 222 individuals supported in the public sector. (Detailed statistics provided in Appendix A)

Appendix A
2002/03
Program Statistics

Division	*Program*	*Approvals*	*Individuals*	*Person Weeks*
Job Creation & Placement				
	Prof. Services/Training		155	
	Special Projects	619	1,190	**10,155**
Jobs For Youth				
	Private	134	148	**1,114**
	Non-Profit	297	277	**2,093**
	Public	86	222	**1,750**
Total		**1,136**	**1,992**	**15,112**

Appendix B
2002/03
Financial Report

EMPLOYMENT DEVELOPMENT AGENCY
Expenditure Summary by Division

	Unaudited Actual 2002/03 $	Revised Budget 2002/03 $	Budget Estimate 2002/03 $
Management	399,427	400,800	452,600
Job Creation and Placement	3,258,131	3,334,900	1,825,200
Jobs For Youth	1,050,971	1,052,300	1,011,100
Total Agency	4,708,529	4,788,000	3,288,900

Note:

The 2002/03 Revised Budget includes a special warrant of $1,500,000.

EMPLOYMENT DEVELOPMENT AGENCY
Expenditures by Division

	Unaudited Actual 2002/03 $	Revised Budget 2002/03 $	Budget Estimate 2002/03 $
Management			
Administration	12,043	11,300	14,100
Equipment	10,852	3,000	3,000
Material & Supplies	6,178	8,900	8,600
Professional Services	0	0	500
Salaries & Wages	363,989	370,600	411,700
Travel & Training	6,365	7,000	14,700
	399,427	400,800	452,600
Job Creation & Placement			
Professional Services	102,880	106,200	120,000
Salaries	130,924	151,600	151,600
Grants	3,024,327	3,077,100	1,553,600
	3,258,131	3,334,900	1,825,200
Jobs For Youth			
Grants	647,701	649,000	598,700
Salaries	403,270	403,300	412,400
	1,050,971	1,052,300	1,011,100
AGENCY TOTAL	4,708,529	4,788,000	3,288,900